

Regulator Switching Order
Step-by-Step

_____ Tailgate
_____ Set source control to non-reclose (notify office)
_____ Inspect work area
_____ Operate regulator control to neutral

-Verify neutral with at least 2 indications

- Regulator neutral detector - ***Must be used***
- Neutral Light
- Dial

If unable to achieve neutral verification, de-energize line before continuing. (notify office)

_____ Turn control panel switch off & remove power fuse
_____ Inspect regulator by-pass switch for damage

- ***De-energize line if damaged before continuing (notify office)***

_____ Close by-pass switch (with extendo stick)
_____ Open source and load switches
_____ Change regulator and make all electrical connections

_____ Close source side of by-pass switch only (with extendo)
_____ Verify neutral position

-With at least 2 indications

- Regulator neutral detector - ***Must be used***
- Neutral light
- Dial

If unable to achieve neutral verification - change regulator

_____ Turn panel off and remove power fuse
_____ Close load side switch and open by-pass switch (with extendo)

Accomplish close to open as quick as possible

_____ Verify switches are completely closed
_____ Install fuse, verify voltage with voltmeter & insure panel switch is off.
_____ Programming to be completed by qualified person
_____ Set source control to normal (notify office)

Employee in Charge; _____ Date; _____