

# QSI TEMPLATE

## Agenda using Robert's Rules

1. Call to order
2. Roll Call of States and establishment of Quorum
3. Correction and/or approval of minutes
4. Reports of Officers
  - Chair Report
  - Treasurer's Report
5. Reports of Committees
  - Standing Committees
  - Special Committees
6. Old Business
7. New Business
8. Announcements
9. Adjourn